



PO Box 123
Broadway NSW 2007

Tel. 02 9514 1054
Fax 02 9514 1041

REQUEST FOR USE OF SITE

Date:

To:
.....
.....
.....

The bearer,, student number is a student in the Faculty of Humanities and Social Sciences. S/he is seeking your cooperation in carrying out photography; film production; video/audio recording as part of her/his course work at a site owned, leased or controlled by yourselves, namely:

.....
.....

Should you grant permission for use of the site, the University's insurance policies cover the following contingencies, and the University or individual student will meet claims arising from these, subject to there being no negligence on your part:

- Accident or injury to the student, and to his/her nominated unpaid individuals (whether or not these persons are students of the University) whilst on the site or travelling to or from the site;
- Accident or injury to third parties at the sites arising from the student's negligence;
- Accidental damage to the sites and to property thereon, arising from the student's negligence.

If you require any further information please contact the undersigned on 95141046. The University will not normally issue any further documentation regarding the use of the site.

Please provide your permission for use of the site in writing. To this end please sign and date the "Agreement for use of site" form and send the original to the student.

Thank you for your cooperation.

Yours sincerely,

James Hurley
Media Centre Manager
For Associate Professor Gael Walker
Associate Dean (Teaching and Learning)
Faculty of Humanities and Social Sciences